



**A g e n d a**  
**Lake of the Woods Development Commission**  
**Thursday March 23, 2017 at 9:00 a.m.**  
**Operations Building Training Room**

**1. Call to Order**

**2. Declaration of Pecuniary Interest and the General Nature Thereof**  
on today's agenda or from a meeting at which a Member was not in attendance.

**3. Confirmation of Minutes**

**a) LOWDC Minutes**

**Recommendation:**

That the Minutes of the regular Commission meeting held on December 20, 2016 be confirmed as written and filed.

**Note:** This motion has been moved by Councillor Goss and seconded by Lindsay Wenaas at the March 6, 2017 meeting however, it has not been carried due to lack of quorum.

Notes from the March 6 meeting have been circulated to the commission however they do not require a motion.

**b) Follow-Up from Previous LOWDC Meetings**

- i) Adoption of Strategic Plan
- ii) Robert Kitowski Resignation Recorded
- iii) Board and Committee Memberships – Call for applicants

**c) Tourism Committee Minutes**

**Recommendation:**

There are no minutes to be confirmed at this time.

**4. New Business:**

**Financials**

- i) 2017 Budget

**5. Other Commission Business**

**a) Economic Development**

- i) EDO Update

ii) RED (Rural Economic Development) Program

**Recommendation:**

That the Lake of the Woods Development Commission approve the application to the RED Program for the Choose Kenora project and further;

The Lake of the Woods Development Commission will contribute up to \$5000 for the project.

**Note:** This motion has been moved by Lindsay Wenaas and seconded by Teresa Gallik at the March 6, 2017 meeting however, it has not been carried due to lack of quorum.

iii) Youth Internship Application - Update

**b) Tourism**

i) Tourism Officer Report

ii) Tourism Special Events Update

iii) Kathleen Novak's Resignation from the Tourism Committee

**Recommendation:**

That the Tourism Committee accepts the resignation of Kathleen Novak from the Tourism Committee effective January 17, 2017; and further

That the Tourism Committee hereby appoints Ashley Luby as the Chamber representative to the Tourism Committee

iv) Transferring Funds from Special Events to Winter Carnival

**Recommendation:**

That the Lake of the Woods Development Commission agrees to transfer \$3,000 from Special Events – Tourism Grants to Winter Carnival Revenue.

Note: This motion has been moved by Councillor Goss, seconded by Lindsay Wenaas at the March 6, 2017 meeting however, it has not been carried due to lack of quorum.

**6. Communications and/or Announcements**

**a) Designate Temporary Chair of the Commission**

**Recommendation:**

That in the Chair's extended absence the Lake of the Woods Development Commission hereby appoints Graham Chaze as the temporary Chair of the Commission effective immediately with the temporary Chair having the authority to execute all documents for Lake of the Woods Development Commission.

Note: This motion has been Moved by Lindsay Wenaas, seconded by Councillor Goss at the March 6, 2017 meeting however, it has not been carried due to lack of quorum.

## **7. Next meeting Date**

- Tuesday, April 11 – Report to Council
- Thursday, April 20 – Monthly Meeting

## **8. Adjournment**

Adjourn Meeting

## LOWDC Tentative 2017 Meeting Schedule

<b>Thursday</b>	<b>January 26</b>	<b>Monthly Meeting (Cancelled)</b>
<b>Wednesday</b>	<b>February 1</b>	<b>Monthly Meeting (Cancelled)</b>
<b>Thursday</b>	<b>February 23</b>	<b>Monthly Meeting (Cancelled)</b>
<b>Monday</b>	<b>March 6</b>	<b>Monthly Meeting (Held without quorum)</b>
<b>Thursday</b>	<b>March 23</b>	<b>Monthly Meeting</b>
<b>Tuesday</b>	<b>April 4</b>	<b>Reports for Council are due</b>
<b>Tuesday</b>	<b>April 11</b>	<b>Q1 Report to Council</b>
<b>Thursday</b>	<b>April 20</b>	<b>Monthly Meeting</b>
<b>Thursday</b>	<b>May 18</b>	<b>Monthly Meeting</b>
<b>Thursday</b>	<b>June 15</b>	<b>Monthly Meeting</b>
<b>Tuesday</b>	<b>July 4</b>	<b>Reports for Council are due</b>
<b>Tuesday</b>	<b>July 11</b>	<b>Q2 Report to Council</b>
<b>Thursday</b>	<b>July 20</b>	<b>Monthly Meeting</b>
<b>Thursday</b>	<b>August 17</b>	<b>Monthly Meeting</b>
<b>Thursday</b>	<b>September 21</b>	<b>Monthly Meeting</b>
<b>Tuesday</b>	<b>October 3</b>	<b>Reports for Council are due</b>
<b>Tuesday</b>	<b>October 10</b>	<b>Q3 Report to Council</b>
<b>Thursday</b>	<b>October 19</b>	<b>Monthly Meeting</b>
<b>Thursday</b>	<b>November 16</b>	<b>Monthly Meeting</b>
<b>Thursday</b>	<b>December 21</b>	<b>Monthly Meeting</b>